

CDHD CDHD39 DOOR UNIT

IMPORTANT!

Assembly may require the assistance of another person.

Before you begin assembly:

READ THE DIRECTIONS all the way through one time. This will speed up the process and help you understand the sequence of steps.

COUNT THE PARTS AND HARDWARE before assembly. This ensures you have received all necessary parts before you begin.

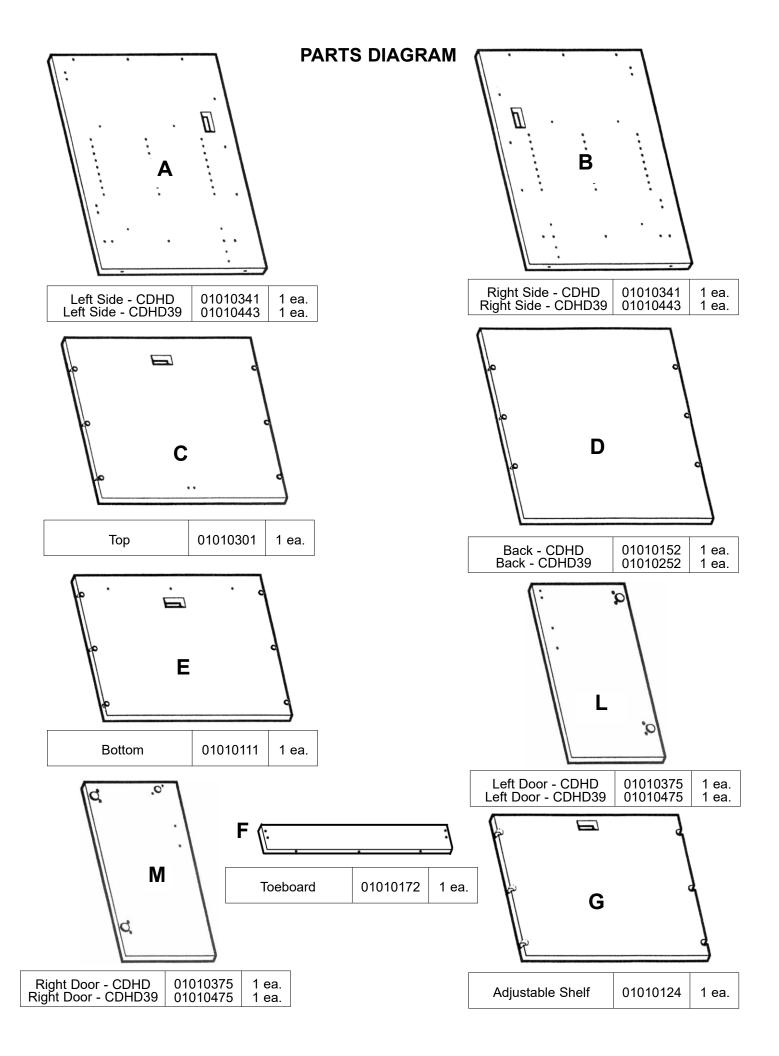
TOOLS: You may need a Phillips head screwdriver, a medium slotted screwdriver or a plastic mallet. To protect your new furniture from damage during assembly, it is recommended to work on a carpeted surface.

In the event any parts are missing from this package, send your name, address, telephone number, and a description of the missing part(s) to: PARTS, Box 1420, Missoula, MT 59806 or call: 1-800-769-5693 or FAX 1-800-445-5281.

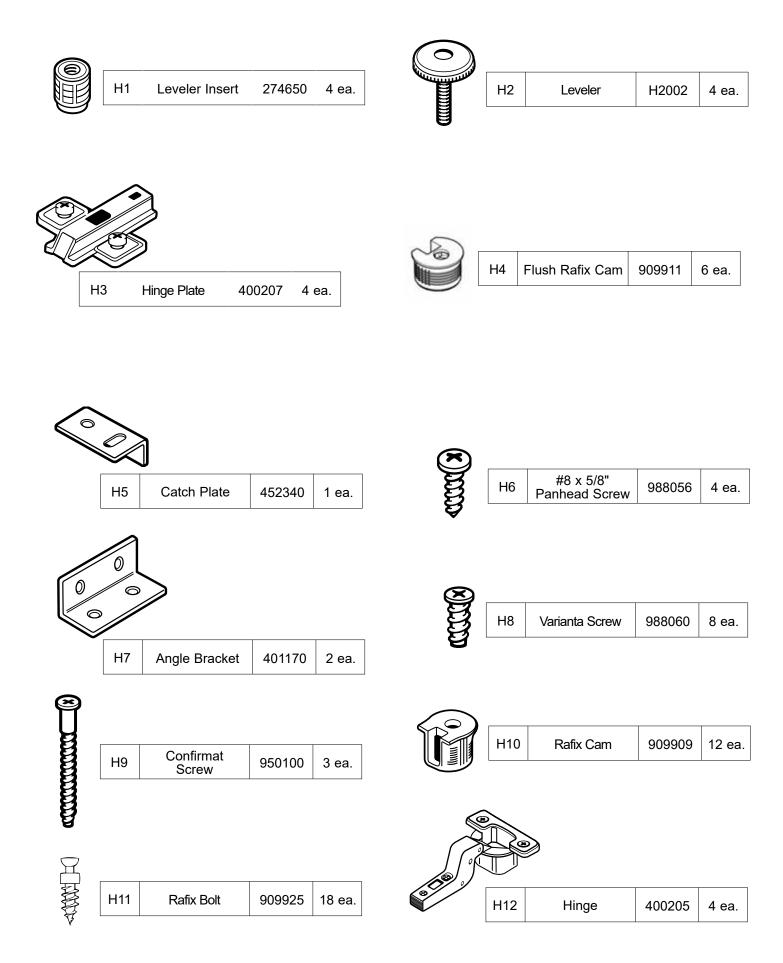
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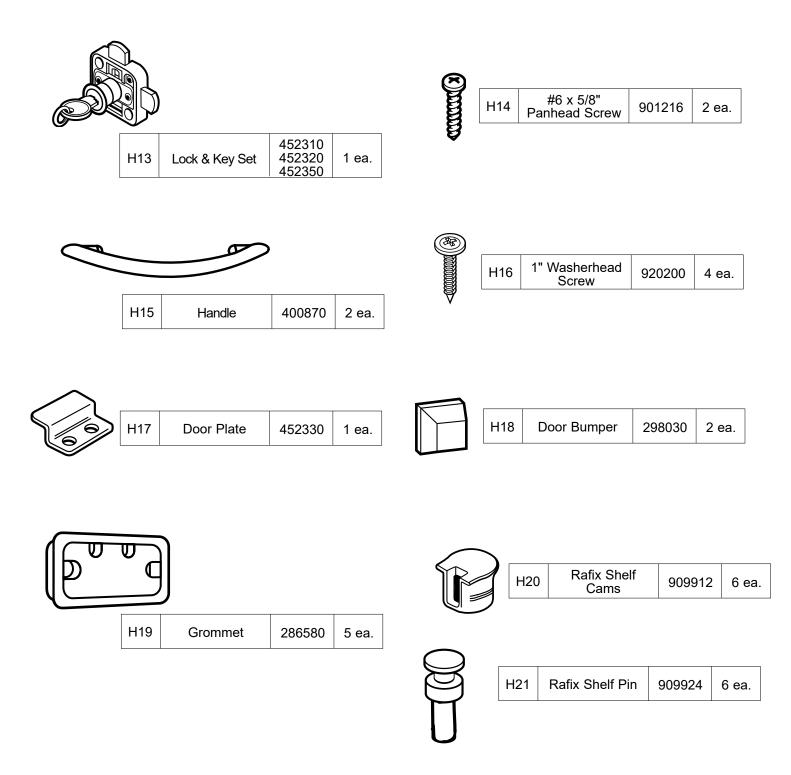
CAUTION: On assemblies requiring glue, make sure the unit is assembled correctly before gluing. Once this unit is assembled with glue, the manufacturer will not be responsible for damaged parts. Keep a damp cloth or sponge handy to wipe off excess glue.

To care for this furniture, simply wipe with a cloth dampened with glass cleaner containing ammonia-D.

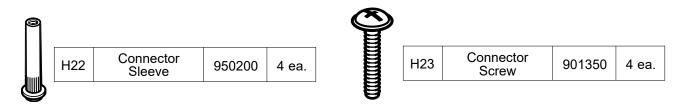


HARDWARE





Hardware for Connecting to Other Glacier Circulation Desk Units.

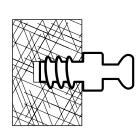


Using the Rafix System:

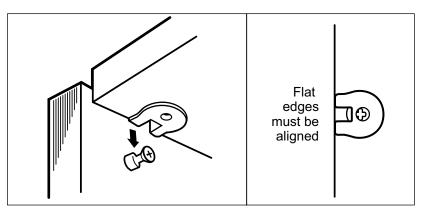
Insert the Rafix Cams into the appropriate holes. The flat edge of the cam should be facing the edge of the panel.

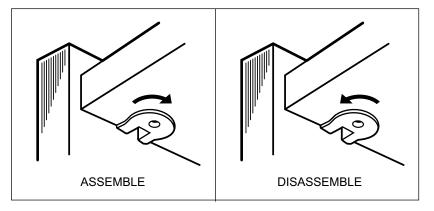
Slide Rafix Cams of the panel to be attached onto the corresponding posts.

When screwing post into hole, **Do Not** over tighten. Screw post down until bottom face of post flange just touches board surface.



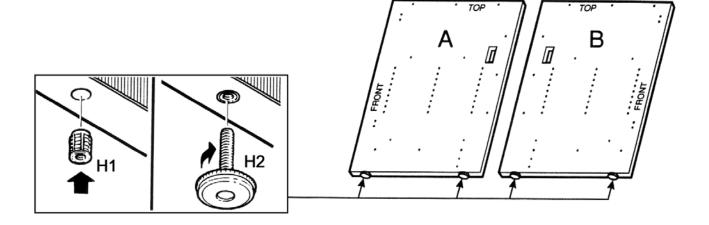
Using a #3 Phillips screwdriver, turn the rotating portion of the Rafix Cam a 1/2 turn clockwise to secure. *IMPORTANT!* Do not exceed 1/2 turn when tightening cams. Turn 1/2 turn counterclockwise to disassemble and remove panel.





Place the Left Side (A) and Right Side (B) on a clean, carpeted surface with the pre-drilled holes facing up. Insert the Leveler Inserts (H1) into the holes in the bottom edges of each Side. Using a plastic mallet, tap until flush with the surface. Screw the Levelers (H2) into the Leveler Inserts.

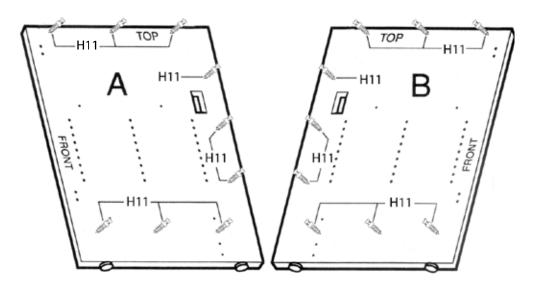
Adjust Levelers when the assembled unit is in place.



#2

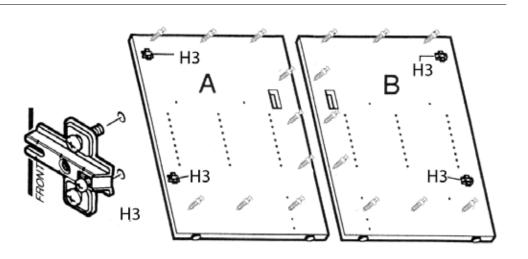
Screw nine Rafix Bolts (H11) into the Left Side (A) and Right Side (B) where indicated.





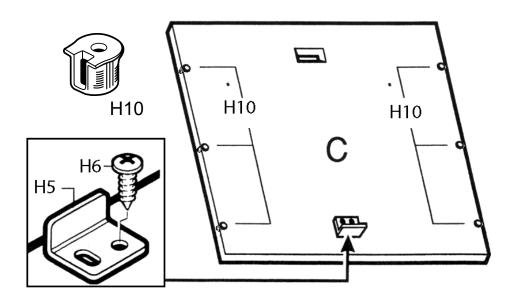
#3

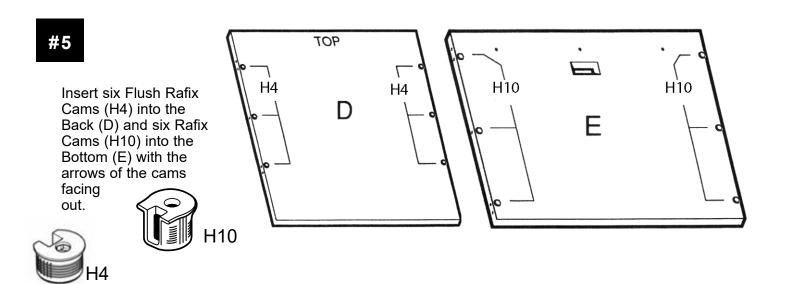
Attach Hinge Plates (H3) to the Left Side (A) and Right side (B) using the attached screws into the pre-drilled holes where indicated.



cams facing out.

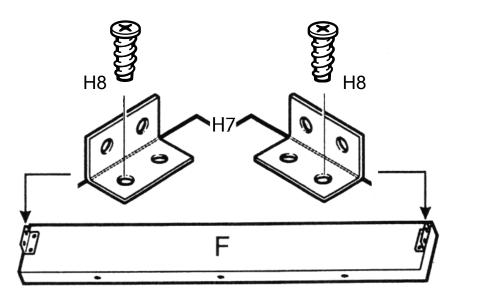
Attach a Catch Plate (H5) to the Top as shown using two #8 x 5/8" Panhead Screws (H6).

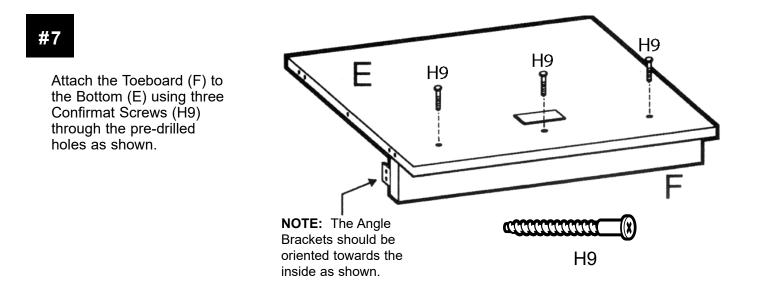


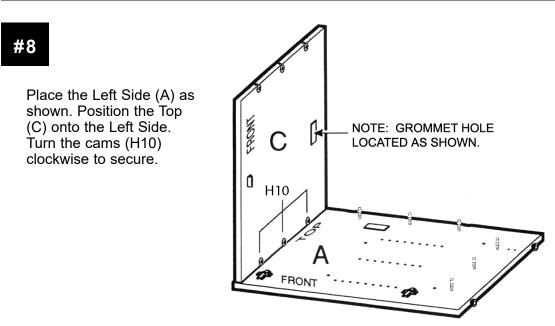


#6

Secure an Angle Bracket (H7) to each end of the Toeboard (F) using the Varianta Screws (H8).

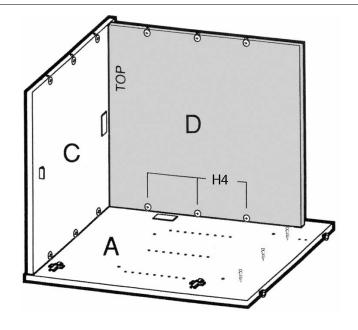




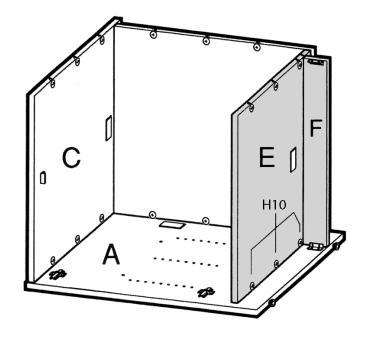


#9

Position the Back (D) onto the Left Side (A) and turn cams (H4) clockwise to secure.

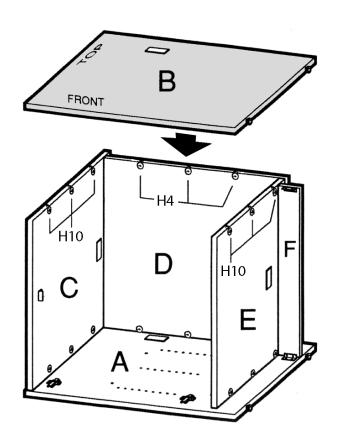


Position the Bottom Shelf (E) and Toeboard (F) assembly onto the Left Side (A)



#11

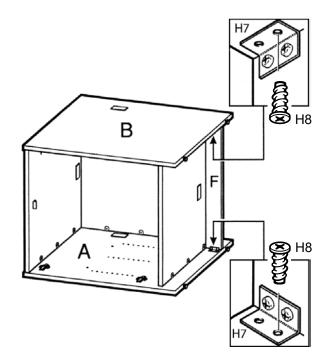
Position the bolts and dowels of the Right Side (B) onto the units cams (H4) and (H10)



#10

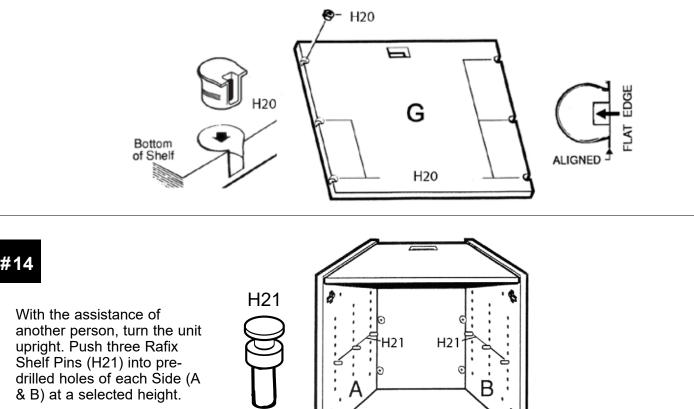


Secure the Angle Brackets (H7) of the Toeboard (F) to the Left Side (A) and Right Side (B) using Varianta Screws (H8).

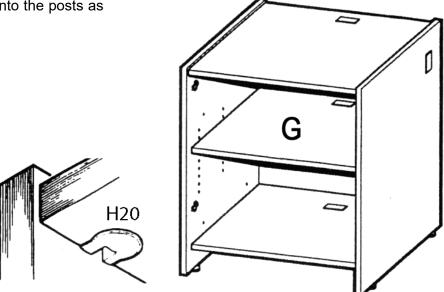


#13 Insert six Rafix shelf cams (H20) into the Adjustable Shelf (G) with the flat edge facing outwards and tap until fully seated in place as shown.

Note: The edge of the Rafix Cam must be aligned with the shelf edge. Rafix Cams <u>cannot</u> be repositioned if installed incorrectly.

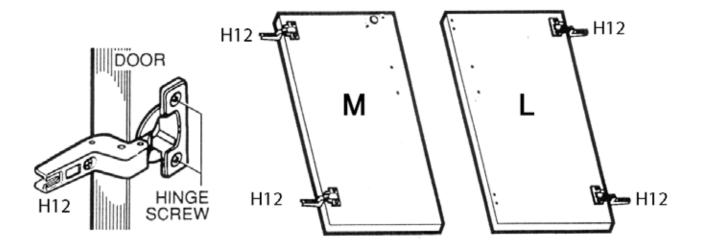


Position the Adjustable Shelf (G) onto the posts as shown.



#16

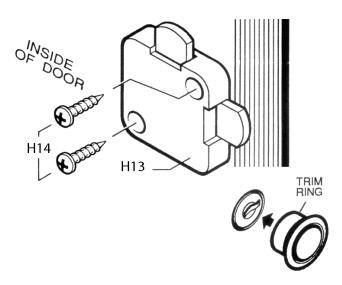
Press Hinges (H12) into the corresponding holes in the Left Door (L) and Right Door (M). Tap into place. Tighten the screws of each Hinge to secure in place.

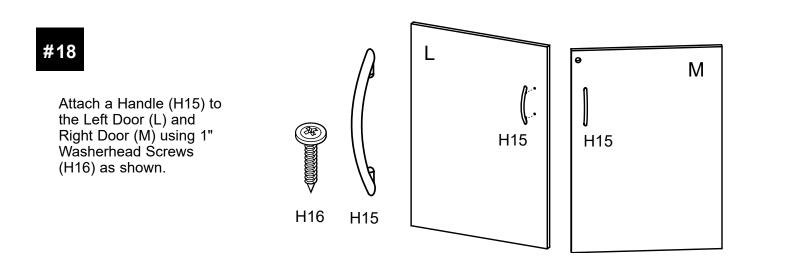


#17

Position the Lock (H13) onto the inner side of the Right Door (M) oriented as shown. Secure the Lock in place using two #6 x 5/8" Panhead Screws (H14) into the pre-drilled holes of the Right Door.

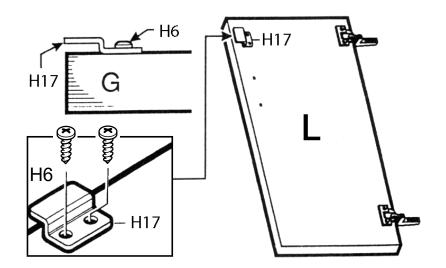
Press the trim ring of the lock over the keyhole portion of the lock on the opposite side of Right Door as shown.





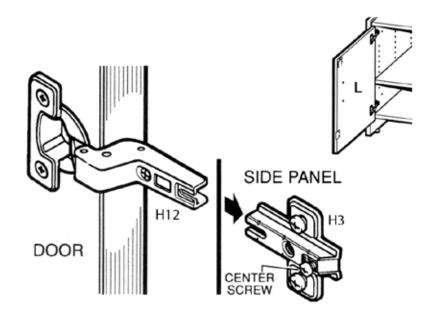
#19

Attach a Door Plate (H17) to the Left Door (L) using #8 x 5/8" Panhead Screws (H6) as shown.

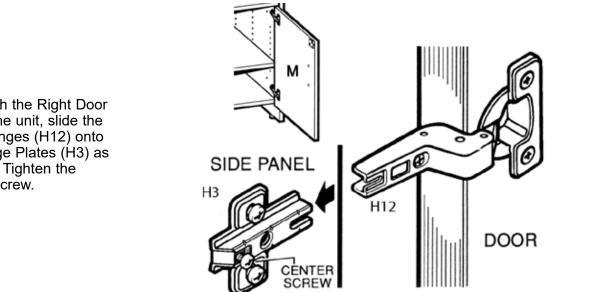




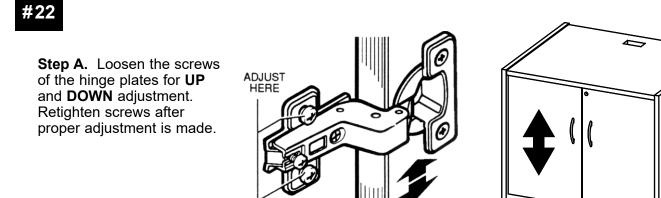
To attach the Left Door (L) to the unit, slide the Door Hinges (H12) onto the Hinge Plates (H3) as shown. Tighten the center screw.



D



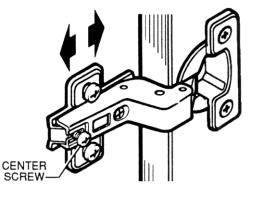
Follow these steps for proper door alignment

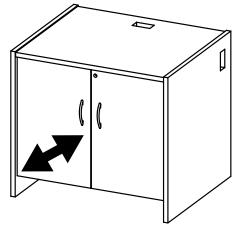


#21

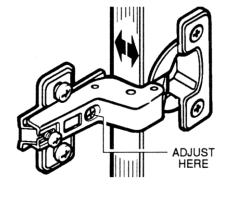
To attach the Right Door (M) to the unit, slide the Door Hinges (H12) onto the Hinge Plates (H3) as shown. Tighten the center screw.

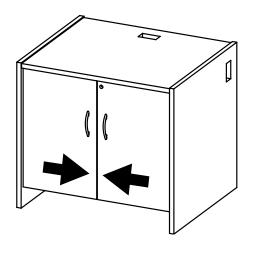
Step B. Loosen the center screw of the hinge plate for **IN** and **OUT** door adjustment. Retighten center screw after proper adjustment is made.





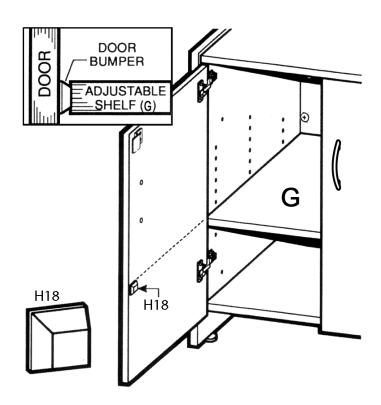
Step C. To adjust the gap between the doors, turn this screw. For a smaller gap, turn the screw clockwise. For a larger gap, turn the screw counterclockwise.

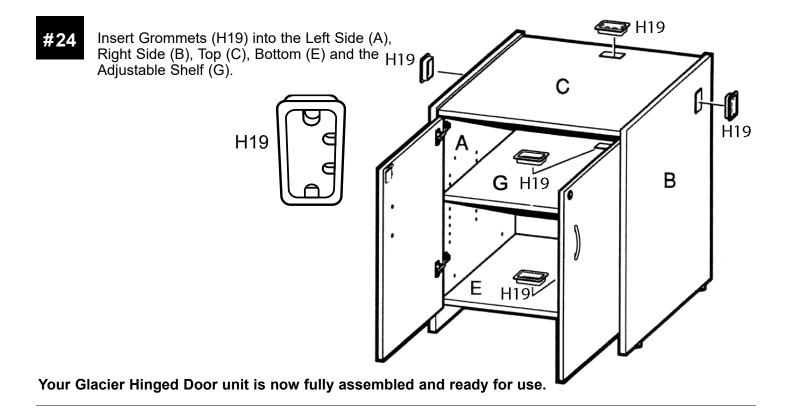




#23

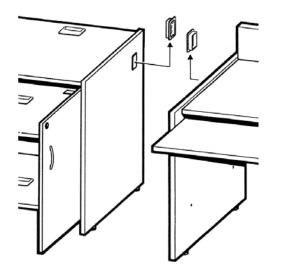
Remove the backing from the adhesive side of the Door Bumpers (H18) on both doors at the height of the Adjustable Shelf (G).





CONNECTING TO OTHER CIRCULATION DESK UNITS

Remove Grommets from the panels to be connected. Using a 13/64" bit, drill through the four pilot holes on the inside of each side panel.



🛆 WARNING

This product can expose you to chemicals including formaldehyde, a chemical known to the state of California to cause cancer. For more information, go to <u>www.p65Warnings.ca.gov/product</u> Align the side panels of the units to be connected. Tap four Connector Sleeves (H22) through the holes in one side panel and into the holes of the unit to be connected. From the other side, secure the units together using four Connector Screws (H23.

