IMPORTANT!
Assembly may require the assistance of another person.

Before you begin assembly:

READ THE DIRECTIONS all the way through one time. This will speed up the process and help you understand the sequence of steps.

COUNT THE PARTS AND HARDWARE before assembly. This ensures you have received all necessary parts before you begin.

TOOLS: You may need a Phillips head screwdriver, a medium slotted screwdriver or a plastic mallet. To protect your new furniture from damage during assembly, it is recommended to work on a carpeted surface.

CAUTION: On assemblies requiring glue, make sure the unit is assembled correctly before gluing. Once this unit is assembled with glue, the manufacturer will not be responsible for damaged parts. Keep a damp cloth or sponge handy to wipe off excess glue.

To care for this furniture, simply wipe with a cloth dampened with glass cleaner containing ammonia-D.

In the event any parts are missing from this package, send your name, address, telephone number, and a description of the missing part(s) to: PARTS, Box 1420, Missoula, MT 59806 or call: 1-800-769-5693 or FAX 1-800-445-5281.
Hardware for Connecting to Other Glacier Circulation Units
Using the Minifix System:

Insert the Minifix Cams into the appropriate holes with the arrow facing outwards as shown.

When screwing post into hole, **Do Not** over tighten. Screw post down until bottom face of post flange just touches board surface.

Using the #2 Phillips screwdriver, rotate the Cam Devices a half turn clockwise until snug.

To disassemble, turn the Cam Devices counter-clockwise and remove panels.

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Place the Left Back (E), Modesty Panel (D), and Right Back (F) on a clean, carpeted surface with the pre-drilled holes facing up. Insert five Minifix Cams (H1) into the Left Back, three cams into Modesty Panel, and five cams into Right Back with the arrows of the cams facing out where indicated.
#2
Insert the Leveler Inserts (H2) into the holes in the bottom edge of the Modesty Panel (D). Using a plastic mallet, tap until flush with the surface. Screw the Levelers (H3) into the Leveler Inserts. Adjust Levelers when the assembled unit is in place.

#3
Slightly elevate the Top (C) by placing some packing material underneath it. Insert six Minifix Cams (H1) into the Top with the arrows of the cams facing out.

#4
Screw seven Minifix Bolts (H4) and insert six Wood Dowels (H5) into the Top (C) where indicated.
#5 Screw six Minifix Bolts (H4) and insert four Dowels (H5) each into the Left Side (A) and Right Side (B) where indicated.

#6 Insert the Leveler Inserts (H2) into the holes in the bottom edges of the Left Side (A) and Right Sight (B). Using a plastic mallet, tap until flush with the surface. Screw the Levelers (H3) into the Leveler Inserts. Adjust Levelers when the assembled unit is in place.

#7 Position the Right Back (F) onto the bolts and dowels of the Top (C) and turn the cams (H1) clockwise to secure.
#8
Position the Modesty Panel (D) onto the bolts and dowels of the Top (C) and turn the cams (H1) clockwise to secure.

#9
Position the Left Back (E) onto the Top (C) and turn the cams (H1) clockwise to secure.

#10
Connect the Left and Right Back (E & F) to the Modesty Panel (D) with the Corner Brackets (H6) using 1" Panhead Screws (H7) in the pre-drilled holes.
#11

Position the Right Side (B) onto the bolts and dowels of the Top (C) as shown. Turn the indicated cams (H1) clockwise to secure the Right Side in place.

#12

Position the Left Side (A) onto the bolts and dowels of the Top as shown. Turn the cams of the Top (C) and the Left Back (E) clockwise to secure the Left Side in place.

With the assistance of another person, turn the unit upright.

#13

Insert Grommets into the Left Side (A), Right Side (B), and Top (C).

Your Glacier Circulation Corner Unit is now fully assembled and ready for use.
CONNECTING TO OTHER CIRCULATION DESK UNITS:

Remove Grommets from the panels to be connected.

Using a 13/64" bit, drill through the four pilot holes on the inside of each side panel.

Align the side panels of the units to be connected. Tap four Connector Sleeves (H9) through the holes in one side panel and into the holes of the unit to be connected. From the other side, secure the units together using four Connector Screws (H10).